

## Monthly Board Meeting

April 17, 2017

The monthly meeting was held at Pentucket Bank at 1065 Osgood Street, MA 01845 and began at 7:01 PM.

Attending: Andrew DeCarlo, Marion Donahue, Adam Rajczyk, Daniel Rajczyk, Eva Rajczyk, and Thomas Wood

### MISSION STATEMENT

We reviewed the AW Mission Statement and agreed to consider any changes if needed. A motion was made by Adam Rajczyk and seconded by Marion Donahue to table the discussion for a later unspecified date.

### MINUTES

A motion was made by Andrew DeCarlo and seconded by Tom Wood to accept the minutes of March 20, 2017 with correction (under Report of Support Group: "There was a robust discussion about the online Meetup (allowed to expire – too expensive), lack of engagement of those who signed up, *our needs not being met*, etc." as presented to the Board by Eva Rajczyk. The Board unanimously voted to accept.

### TREASURER'S REPORT

Previous Balance (as of 03/31)	\$ 1,498.07
Deposit	\$ 1,000.00
Total	\$ 2,498.07
Disbursements	<del>-\$ 352.37</del>
<b>Total</b>	<b>\$ 2,145.70</b>

A motion was made by Eva Rajczyk and seconded by Tom Wood to accept the treasurer's report as presented to the Board by Adam Rajczyk and to file it for audit. The Board unanimously voted to accept.

### REPORT FROM EXECUTIVE DIRECTOR

- Daniel Rajczyk reported that there will be a career expo for the disabled in Boston, sponsored by *CAREERS & the disABLED Magazine* on Friday, April 21 to which he was invited with the cost of attendance being waived.
- Daniel Rajczyk also reported that he had a meeting with Lawrence District A representative Myra Ortiz, who offered to help us with business development. She also suggested that we get in touch with an event planner she is friendly with who could help us plan our dinner either at a venue on Island Street or at the Boat House.

### REPORT ON SUPPORT GROUP

- Tom Wood reported that the next support group meeting on May 6<sup>th</sup> will be a planning meeting with Andrew DeCarlo and Daniel Rajczyk in attendance.
- At this time, there is no set place for the meeting, but Andrew said that he will see if he can arrange for space at the Andover Public Library.

## DINNER OF HOPE

- There was a discussion about moving the dinner to April, 2017 since April is Autism Awareness Month and would go better with our organization and dinner program.
- Marion Donahue will check to see which dates (April 14 or 21) would be best for our dinner in 2018.
- Marion Donahue motioned that the date of the dinner be officially changed from October 2017 to April 2018. Tom Wood and Andrew DeCarlo seconded the motion. The Board unanimously agreed to the change.

## JUDY HINKLE & RELATED ISSUES

- Daniel Rajczyk reported that Mrs. Judy Hinkle decided to resign from her position as job coach a month after being asked to account for her activities in detail and to provide us with the names and contact information of businesses and schools that she had communicated with.
- Since she had not provided any of the requested information, Adam Rajczyk, as treasurer of our organization, sent her a letter requesting the same information in writing. To date there has been no response from Mrs. Hinkle.
- The Board agreed that Mr. Rajczyk will send her a registered letter after checking into what our legal options are.
- Eva Rajczyk indicated that she would be willing to act as temporary job coach (doing intake and the like and being liaison between a client and a prospective employer). Andrew DeCarlo and Tom Wood volunteered to do job research and make contact with employers, etc. to help out.

## OTHER

- The Board formally welcomed Marion Donahue as our newest Board member.
- Eva Rajczyk reported that we will have some international interns for the month of July.
- Andrew DeCarlo volunteered to run the Marathon next April on behalf of AWorks. Everyone agreed to look into the details and report back to the Board.
- Since Andrew DeCarlo cannot participate in our Facebook Group page, it was decided that we would research other social media engines so that he, too, could participate.

Eva Rajczyk made a motion to adjourn the meeting. It was seconded by Andrew DeCarlo and was unanimously approved by the Board. The meeting formally adjourned at 8:15 PM.

## DATES TO REMEMBER

**Career Expo** – Boston CAREERS & the disABLED Career Expo – Friday, April 21, 2017 – Boston Marriott Copley Place Hotel (8:30 AM – 6:00 PM)

**AWorks Support Group Meeting**–Saturday, May 6, 2017–TBA (2:00 – 4:00 PM)

**Monthly Meeting** – Monday, May 15, 2017 – Pentucket Bank at 1065 Osgood Street, No. Andover, MA 01845 (7:00 PM – 9:00 PM)

Minutes respectfully submitted to the Board by

*Eva*

M. Eva Rajczyk  
Board Secretary