

# Asperger Works

## Monthly Board Meeting

November 20, 2017

The monthly meeting was held at 60 Island Street, Lawrence, MA 01840 and began at 6:50 PM.

Attending: Marion Donahue, Adam Rajczyk, Daniel Rajczyk, Eva Rajczyk, and Thomas Wood

### MINUTES

A motion was made by Daniel Rajczyk and seconded by Tom Wood to table the minutes until our December meeting since not everyone had a chance to read it. The Board unanimously voted to accept.

### TREASURER'S REPORT

Previous Balance (as of 09/30)	\$ 1,808.34
Deposit	\$ 175.00
Total	\$ 1,983.34
Disbursements	<u>- \$ 1,125.22</u>
<b>Total</b>	<b>\$ 858.12</b>

A motion was made by Eva Rajczyk and seconded by Marion Donahue to accept the treasurer's report as presented to the Board by Adam Rajczyk. The Board unanimously voted to accept.

### EXECUTIVE DIRECTOR'S REPORT

Daniel Rajczyk reported that the fundraising makeup event prior to Christmas needed to be postponed due to the makeup artist's illness. If possible, we will reschedule prior to Dinner of Hope.

### SUPPORT GROUP

Tom Wood reported that the social event, Board Game Social, held on October 7th was not as well-attended as hoped; however, there are plans for more social events, including a holiday celebration (see below). Tom will forward all information to Eva Rajczyk ASAP so that she could advertise it on social media: Facebook, Twitter, Google Plus and on our Watercooler site.

The holiday social will be held on December 16, 2017 at 60 Island Street in Lawrence. Since it is a potluck event, all attendees are encouraged to bring some food item. Daniel Rajczyk has volunteered to supply pizzas and Tom Wood will supply paper products and drinks. Also,

attendees will be asked to bring with them a gift item worth no more than \$5.00 for the Yankee Swap.

For the time being, regular monthly meetings are being suspended.

### **EMPLOYMENT TEAM REPORT**

- Tom Wood reported that he has a meeting scheduled with Mario Marquez for Wednesday, November 22, 2017.
- Tom Wood also indicated that Mitchell Barney has found employment and that he was reassured by Tom that we would be available for any support he might need.
- There is a meeting scheduled between our third client, Sam Thomson, and Tom Wood and Andrew DeCarlo on evening of November 29, 2017.

### **FUNDRAISING**

- Eva Rajczyk will be mailing out fundraising emails in December, with a final push after Christmas.
- Fundraising letters will go out during January, 2018.

### **DINNER OF HOPE**

- Marion Donahue reported that the Dinner Committee met on November 17<sup>th</sup> and that the following decisions have been reached:
  - Marion researched many catering possibilities but that the cost to us would be more (even with the free venue at 60 Island Street) than having the event at Maria's in Haverhill once more. She is planning on firming down the date, cost, etc.
  - Sponsorship requests should be sent out by the end of November.
  - We are in pretty good shape with everything else.

A motion was made by Tom Wood and seconded by Adam Rajczyk to accept the Dinner Committee report as presented to the Board by Marion Donahue. The Board voted unanimously to accept.

### **OTHER**

- Eva Rajczyk informed the Board that Mario Marquez is now working as a part-time volunteer at the office. She also reported that we have two interns from Merrimack College working with us at the office.
- Linda Thomson, mother of Sam Thomson, indicated to Eva Rajczyk in a phone conversation that she would like to help AWorks in any capacity needed. They will

meet to discuss her involvement on November 29 when her son, Sam, will interview with Tom Wood and Andrew DeCarlo.

- Daniel Rajczyk indicated that there are companies that donate computers, etc. to nonprofits and that we need to write letters to ask for such donations.

Daniel Rajczyk made a motion to adjourn the meeting. It was seconded by Marion Donahue and Tom Wood and was unanimously approved by the Board. The meeting formally adjourned at 7:35 PM.

#### **DATES TO REMEMBER**

**Board Game Social** – Saturday, December 2, 2017 – 60 Island Street, Lawrence, MA  
(2:00 PM – 4:00 PM)

**Holiday Gathering** – Saturday, December 16, 2017 – 60 Island Street, Lawrence, MA  
(2:00 PM – 5:00 PM)

**Monthly Meeting** – Monday, December 18, 2017 – 60 Island Street, Lawrence, MA  
(6:30 PM – 8:30 PM)

Minutes respectfully submitted to the Board by

*Eva*

M. Eva Rajczyk

Board Secretary