

Asperger Works

Monthly Board Meeting

November 19, 2018

The monthly meeting was a virtual meeting and began at 6:35 PM.

Attending: Marion Donahue, Rachel McMeen, Karen Merrill, Adam Rajczyk, Daniel Rajczyk, and Eva Rajczyk

MINUTES

A motion was made by Karen Merrill and seconded by Marion Donahue to accept the minutes of October 17, 2018 as presented to the Board by Eva Rajczyk. The Board unanimously voted to accept.

TREASURER'S REPORT

Previous Balance (as of 10/31/2018)	\$2,428.92
Deposit	\$1,035.17
Total	\$3,464.09
Disbursements	\$ 638.70
Total	\$2,825.39

Adam Rajczyk reported that a large part of the deposit was through fundraisers by supporters on Facebook - \$501.08 and Amazon Smile - \$9.33.

A motion was made by Karen Merrill and seconded by Marion Donahue to accept the treasurer's report as presented to the Board by Adam Rajczyk. The Board unanimously voted to accept.

EXECUTIVE DIRECTOR'S REPORT

- Daniel Rajczyk said that he had nothing new to report except for information about Microsoft phone as a replacement of our Verizon phone system. Discussion was tabled until face-to-face meeting in December.

EMPLOYMENT REPORT

- Rachel McMeen reported on her meeting with Kevin Heaton.

- Although Kevin can get around via public transportation, his employability is limited by his inability to drive due to his vision limitations.
- Rachel will look into finding a placement staffing firm that could possibly locate businesses in the Arlington area.
- Kevin is interested in getting some help with social skills – this would help him on the employment side
- Support group (non-Aspie to do administration – this will be discussed in 2019)
- Karen Merrill reported on her meeting with Mario Marquez.
 - She will take a look at Mario's resume in detail and work on rewrite.
 - Mario and Karen have an appointment with Mario's counselor at Valley Works on Monday, November 26.
 - One impediment to employment is the fact that Mario wants to work only part-time.
- Eva Rajczyk reported on Zach Andrulat progress.
 - Last month, Eva was happy to report that Zach acquired on his own a full-time position in Hampton, NH. The vice-president of the company was very willing to work with Zach and us to ensure Zach's success.
 - Unfortunately, he had to lay Zach off on Tuesday, November 12 for various reasons
 - Zach was often late.
 - Zach would show up to work when he was not scheduled despite written instructions via text messages.
 - The company is on a slowdown due to the nature of the work done. He is in the midst of laying off from one to two dozen workers. These people are used to this and know that they will be back to work in the Spring. Zach, too, was told that should he wish to come back in the Spring, he would have full-time job.
 - (He also indicated that he would be happy to continue to work with us and would be happy to consider hiring anyone we feel would be able to work for him.)

BOARD DEVELOPMENT

Rachel McMeen was in contact with a number of people interested in becoming our Board president. But she zeroed in on Norm Hildreth, who she thinks would make a good leader to our group. Rachel, Daniel Rajczyk, and Eva Rajczyk met with Norm on Wednesday, November 14. It was a long meeting – very fruitful on both sides. We all came to the conclusion that Norm would be a good addition to our organization. Norm

told us that he would think about all that we discussed and would get back to us in about a week.

ANDREW DECARLO

As per our agreement at our emergency meeting on October 29 and consequent emails, it was agreed that Eva Rajczyk, as secretary of the organization, will compose a letter and an email informing Andrew of our decision to ask for his dismissal as Board member. Eva did send him an email and a letter to that effect on November 4 indicating that he has the opportunity to present his side of the issue at our December meeting.

BINGO NIGHT

Since Linda Thomson was not able to participate in our meeting tonight, discussion about the Bingo fundraiser was tabled until our December meeting.

#GIVINGTUESDAY

- Eva Rajczyk will create a flyer to be shared on various social media sites: Facebook, Twitter, Instagram (may need to contact one of our volunteers for help), and possibly Pinterest
- At the suggestion of Rachel McMeen, Eva will check to see if there is a way to add a donate button to our tweets

DINNER OF HOPE, 2019

- We need to form a dinner committee
- There was a discussion as to the best way to appeal for donations and/or sponsorship
 - One thought was to send personal handwritten requests
 - Most Board members felt that we should initiate the process through emails
 - We need to identify whom we should send the emails to
 - Emails should be followed up by phone calls
- Suggestions were made as to how to raise money at the dinner
 - Silent auction (the start value of item should be ½ its actual value)
 - Raffle items
 - Baskets
 - Scratch ticket tree

OTHER

- We need to buy Directors and Officers Insurance. Eva Rajczyk will contact our insurance agent about cost, etc.
- Eva Rajczyk reported that there is another way to raise funds for our organization through Giving Assistant (<https://givingassistant.org/np#aspergers-works-inc>)

Karen Merrill made a motion to adjourn the meeting. It was seconded by Eva Rajczyk and was unanimously approved by the Board. The meeting formally adjourned at 7:29 PM.

Minutes respectfully submitted to the Board by

Eva

M. Eva Rajczyk

Board Secretary