



## **BOARD MEETING AGENDA**

April 4, 2016 7:00 PM – 9:00 PM

20 Ballard Road

Lawrence, MA 01843

- |   |                   |
|---|-------------------|
| 1. <b>Minutes</b> – Eva Rajczyk   | <b>2 minutes</b>  |
| 2. <b>Treasurer's Report</b> – Adam Rajczyk                                     | <b>2 minutes</b>  |
| 3. <b>Insurance Information</b> – Jessica Calisi Neilsen (Sullivan Foster Ins.) | <b>30 minutes</b> |
| 4. <b>Membership</b> – Group  | <b>15 minutes</b> |
| 5. <b>Project Timeline</b> – Rachael Chambers                                   | <b>10 minutes</b> |
| 6. <b>Travel Reimbursement Policy</b> – Adam Rajczyk                            | <b>10 minutes</b> |
| 7. <b>Google Adwords</b> – Rachael Chambers                                     | <b>15 minutes</b> |
| 8. <b>Dinner of Hope 2016</b> – Adam & Eva Rajczyk                              | <b>15 minutes</b> |
| 9. <b>St. Patrick's Day Parade &amp; 5K Run &amp; Walk Review</b> – Tom Wood    | <b>5 minutes</b>  |
| 10. <b>Other</b> – Group<br>Communication<br>Meeting w/Wendy Luzón<br>Other     | <b>14 minutes</b> |
| 11. <b>Meeting adjournment</b>  | <b>2 minutes</b>  |