



## **BOARD MEETING AGENDA**

December 19, 2016 7:00 PM – 9:00 PM

20 Ballard Road

Lawrence, MA 01843

- |     |  |                   |
|-----|--|-------------------|
| 1.  | <b>Review of Mission Statement - Board</b>             | <b>2 minutes</b>  |
| 2.  | <b>Minutes – Eva Rajczyk</b>                           | <b>3 minutes</b>  |
| 3.  | <b>Treasurer's Report – Adam Rajczyk</b>               | <b>5 minutes</b>  |
| 4.  | <b>Introduction of new Job Coach – Daniel Rajczyk</b>  | <b>15 minutes</b> |
| 5.  | <b>Report from Executive Director – Daniel Rajczyk</b> | <b>5 minutes</b>  |
| 6.  | <b>Report on Support Group – Tom Wood</b>              | <b>5 minutes</b>  |
| 7.  | <b>Job Coach Position – Daniel Rajczyk</b>             | <b>10 minutes</b> |
| 8.  | <b>Richard Rodriguez – Eva Rajczyk</b>                 | <b>10 minutes</b> |
| 9.  | <b>Other – Group</b>                                   | <b>70 minutes</b> |
|     | a. <b>Meet and Greet – Daniel Rajczyk</b>              |                   |
|     | b. <b>Internship – Eva Rajczyk</b>                     |                   |
|     | c. <b>NILP RFP – Daniel Rajczyk</b>                    |                   |
|     | d. <b>CDBG 2017-2018 – Daniel Rajczyk</b>              |                   |
|     | e. <b>Other</b>  |                   |
| 10. | <b>Meeting adjournment</b>                             | <b>2 minutes</b>  |

**Next Meeting – January 16, 2017**