

Monthly Board Meeting

May 15, 2017

The monthly meeting was held at Pentucket Bank at 1065 Osgood Street, MA 01845 and began at 7:03 PM.

Attending: Andrew DeCarlo, Marion Donahue, Eric Janowski, Adam Rajczyk, Daniel Rajczyk, Eva Rajczyk, and Thomas Wood

MISSION STATEMENT

We reviewed the AW Mission Statement and agreed to consider any changes if needed. A motioned was made by Daniel Rajczyk and seconded by Adam Rajczyk to revisit our mission at our next meeting.

MINUTES

A motion was made by Daniel Rajczyk and seconded by Marion Donahue to accept the minutes of April, 2017 as presented to the Board by Eva Rajczyk. The Board unanimously voted to accept.

TREASURER'S REPORT

Previous Balance (as of 04/30)	\$ 2,145.70
Deposit	\$ 225.00
Total	\$ 2,370.70
Disbursements	<u>-\$ 51.78</u>
Total	\$ 2,318.92

A motion was made by Adam Rajczyk and seconded by Tom Wood to accept the treasurer's report as presented to the Board by Adam Rajczyk and to file it for audit. The Board unanimously voted to accept.

Eva Rajczyk made a motion to have a **consent agenda** going forward. This means that the minutes and treasurer's report would be reviewed by members prior to the following monthly meeting and voted on together at the meeting without discussion. Eric Janowski seconded the motion. The Board voted unanimously to accept.

OFFICE SPACE

- Daniel Rajczyk reported that we will have to give up our office at NILP due to organizational expansion. NILP Executive Director, June Sauvageau, assured him that they will have a cubicle available for our use.
- Daniel also reported that he has arranged to have a meeting with Gary Sidell of 60 Island Street, Lawrence for possible office-space rental. All Board members will be sent an invitation to attend the meeting.
- There is also a possibility of office space being available at Everett Mills on Union Street and we have an appointment with Ms. Marianne Paley Nadel on Friday, May 26th 9:30 – 10:30 AM.

HIRING COMMITTEE

- Daniel Rajczyk brought up the need for a Hiring Committee to conduct interviews of any future job-coach applicants.
- The following people will make up the committee: Andrew DeCarlo, Adam Rajczyk, Daniel Rajczyk, and Tom Wood.

- The committee will schedule interview for Saturdays, when all of them are available.
- The committee is also charged with finding suitable candidates.

REPORT ON SUPPORT GROUP

- Andrew DeCarlo and Tom Wood indicated that the need to change venue is dictated by the fact that having the meetings at NILP gives a negative connotation to people. Also, it is a difficult place to get to by people who rely on public transportation.
- The support group should also offer social events because people with Asperger's don't have much opportunity to socialize. Andrew and Tom will work on organizing different activities possibly closer to Boston
- Location of meetings is an issue. The following places were suggested and will be investigated:
 - Nevins Library
 - Haverhill Public Library
 - Andover Library – Eric said that he will see if a space could be reserved by a relative of his who is an Andover resident.

PROMOTIONAL ITEMS

- Eric Janowski reported that most promotional items are rather expensive at this time for our organization.
- We discussed ordering such items as
 - Nail files
 - Refrigerator Magnets
 - Pens (on the cheaper side)
- Adam Rajczyk said that he will check out Ali Baba (online store) for possible affordable items.

JUDY HINKLE & RELATED ISSUES

- It has been decided that we need to take Ms. Hinkle to either Small Claims Court or a regular court to recoup the monies we paid her.
- During the discussion, the issue of defamation of character (Asperger Works) and the defrauding of our organization came up.
- We need to consult a pro bono lawyer to find out how to proceed.

FUNDRAISING

- It was decided that there was a need to form a Fundraising Committee.
- Members of the committee so far will be Andrew DeCarlo, Marion Donahue, Adam Rajczyk, and Eva Rajczyk
- It was also agreed that we need to find an alternative stream of revenue beside fundraising.
 - We need to research available grants (NECC Library, Lawrence)
 - We must have income we can depend on to pay for staff: job coach, executive director, and volunteer coordinator.

Upcoming Community Events

- Summerfest at the Lawrence Boat House – June 24, 9:00 AM - 3:30 PM
- Bread & Roses Parade (Lawrence) – Labor Day, September 4

- Santa Parade (Haverhill & Lawrence(?)) – TBA
- St. Patrick's Day Parade (Lawrence) – TBA

Chambers of Commerce

- We are already members of the Greater Haverhill Chamber
- Discussion on the following tabled until another time:
 - Should we become members of the Greater Merrimack Valley Chamber?
 - Should we become members of the Greater Lowell Chamber?

OTHER

- Marion Donahue made a motion to change the time of our monthly meetings from 7:00 PM to 6:30 PM. Adam Rajczyk seconded the motion. The Board voted unanimously to accept the change.
- Eva Rajczyk suggested that we should subscribe to **Careers & the disABLED** career magazine for people with disabilities. The cost is \$30.00 for three (3) years. Daniel made a motion to subscribe to this magazine. Marion Donahue and Tom Wood seconded the motion. The Board voted unanimously to order a subscription.

Daniel Rajczyk made a motion to adjourn the meeting. It was seconded by Andrew DeCarlo and was unanimously approved by the Board. The meeting formally adjourned at 8:50 PM.

DATES TO REMEMBER

Meeting with Gary Sidell – Friday, May 19, 2017 - 60 Island Street, Lawrence (10:00 – 11:00 AM)

Meeting with Marianne Paley Nadel – Friday, May 26, 2017 – 15 Union Street, Lawrence (9:30 – 10:30 AM)

AWorks Support Group Meeting – Saturday, June 1, 2017 – TBA (2:00 – 4:00 PM)

Monthly Meeting – Monday, June 19, 2017 – Pentucket Bank at 1065 Osgood Street, No. Andover, MA 01845 (7:00 PM – 9:00 PM)

Summerfest, 2017 – Saturday, June 24, 2017 - Greater Lawrence Community Boating Program, 1 Eaton Street, Lawrence (9:00 AM – 3:30 PM)

Minutes respectfully submitted to the Board by

Eva

M. Eva Rajczyk
Board Secretary