

**Board Meeting Agenda**October 17, 2018 6:30 PM – 8:30 PM  
60 Island Street, Room 107  
Lawrence, MA 01840

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| 1. **Minutes** – Eva Rajczyk | **2 minutes** |
| 1. **Treasurer’s Report** – Adam Rajczyk | **3 minutes** |
| 1. **Executive Director’s Report** – Daniel Rajczyk | **20 minutes** |
| 1. **Employment Report** – Eva Rajczyk | **10 minutes** |
| 1. **Rachel McMeen’s Role** – Daniel Rajczyk and Rachel McMeen | **10 minutes** |
| 1. **Donated Talent as In-Kind Donation** – Rachel McMeen | **15 minutes** |
| 1. **Board Development** – Daniel Rajczyk Karen Merrill  Tom Kulesa | **20 minutes** |
| 1. **Website Hosting – Eva Rajczyk** | **10 minutes** |
| 1. **Other** – Group | **28 minutes** |
| 1. **Meeting adjournment** | **2 minutes** |

**Next Meeting – November 21, 2018**