



## BOARD MEETING AGENDA

December 19, 2018 6:30 – 8:30 PM

60 Island Street, Room 106

Lawrence, MA 01840

1. **Minutes** – Eva Rajczyk **2 minutes**
2. **Treasurer’s Report** – Adam Rajczyk **3 minutes**
3. **Executive Director’s Report** – Daniel Rajczyk **20 minutes**
  - Microsoft phone
4. **Employment Team Report** – Rachel McMeen, Karen Merrill, Eva Rajczyk **15 minutes**
  - Kevin Heaton
  - Mario Marquez
  - Zach Andrulat
5. **Board Development** – Rachel McMeen **5 minutes**
6. **Andrew DeCarlo** – Daniel Rajczyk **5 minutes**
7. **Bingo Night** – Linda Thomson **10 minutes**
8. **#GivingTuesday Redux** – Rachel McMeen **10 minutes**
9. **Dinner of Hope** – Group **15 minutes**
10. **Other** – Group **38 minutes**
  - Directors and Officers insurance update
  - Background check
11. **Meeting adjournment** **2 minutes**

**Next Meeting – January 23, 2019**