

Monthly Board Meeting

Haverhill, MA 01830

ZOOM Meeting

March 9, 2024

The monthly meeting was held on ZOOM. Daniel Rajczyk called it to order at 12:10 PM.

Attending: Adam Rajczyk, Daniel Rajczyk, Eva Rajczyk, Lisa Rajczyk, and Jonathan Guzman.

CONSENT AGENDA

Jonathan Guzman made a motion, seconded by Lisa Rajczyk, to accept the Consent Agenda (two items in the Consent Agenda: Minutes of February 7, 2023 and Treasurer's Report of March 9, 2024) as presented to the Board by Eva Rajczyk and Adam Rajczyk, respectively. The Board voted unanimously to accept both and to file the treasurer's reports for audit.

WELCOME GUEST

None tonight – our scheduled guest could not attend due to family issues.

PRESIDENT'S/EXECUTIVE DIRECTOR'S REPORT

- Daniel Rajczyk reported that we may have a possible addition to our Board. He will arrange an interview with a candidate who works for WeCare 365. He will report back at the next meeting.

NEW POLICY PROPOSAL

None currently

STRATEGIC PLANNING

Not needed at this time

BOARD COMMENTS/DISCUSSIONS

- Office space
 - Jonathan Guzman suggested that we contact Jess Andors of Lawrence Community Works to see if they could provide us with office space at 50 Island Street. He said Daniel Rajczyk should write her a proposal for why we would need space donated or rented for a low rate.

- Eva Rajczyk indicated that she will contact the vice president of NECC in Lawrence regarding her promised aid to us
- There was a robust conversation about marketing
 - The importance of investing in marketing was discussed.
 - Everyone agreed that we must draw up a marketing plan before doing anything else.
 - Jonathan Guzman suggested that it would be helpful if we get involved with Special Olympics at LHS
- Board Development
 - We discussed again the need to grow our board to ensure our organization's success.
 - Jonathan Guzman suggested that we get in touch with Raquel Quezada because he thought that she may be able to help.
 - It was suggested that we change the By-Laws to state that we require a two-year commitment from any potential board member with the option to extend the tenure if desired. The vote on the motion was tabled until our May meeting, when, hopefully, everyone will be present.

Daniel Rajczyk moved to adjourn the meeting, which was seconded by Adam Rajczyk and approved by the rest of the Board. The meeting was formally adjourned at 12:40 PM.

Minutes respectfully submitted by

Eva

M. Eva Rajczyk
Board Secretary

Important Dates:	April 13, 2024	Zoom Board Meeting at 12:00 PM
	May 11, 2024	Zoom Board Meeting at 12:00 PM